

**Board of Chiropractic Examiners**

2525 Natomas Park Drive, Suite 260  
Sacramento, California 95833-2931  
Telephone (916) 263-5355 FAX (916) 263-5369  
CA Relay Service TT/TDD (800) 735-2929  
Complaint Hotline (866) 543-1311  
<http://www.chiro.ca.gov>

**Instructions for Application for a Certificate of  
Registration as a Chiropractic Corporation**

These instructions are provided to assist you with completing the Application for a Certificate of Registration as a Chiropractic Corporation and answer some of the more frequently asked questions.

**Attachments:**

You must include with the application a copy of the Endorsed Articles of Incorporation from the Secretary of State, along with any amendments, listing the corporation as a "Professional Corporation" within the meaning of Part 4, Division 3, Title 1, of the California Corporations Code. Articles reading as 'S' and 'C' corporations filed under General Corporation Law will be returned to applicant and must be amended with the Secretary of State. Failure to include a copy of the Endorsed Articles of Incorporation will result in your application being returned. You must also include a nonrefundable fee of \$100.00 with the application.

**Name of the Corporation:****California Code of Regulations, §367.7**

(a) The name of the corporation and any name or names under which it may be rendering professional services shall contain and be restricted to the name or the last name of one or more of its present, prospective, or former shareholders, and include the word "Chiropractic," and the word "Corporation" or wording or abbreviations denoting corporate existence, limited to one of the following: "Corp"; "Incorporated"; "Inc."; "Professional Corporation"; "Prof. Corp."

This means you may not file a DBA for the corporation. The corporate name must appear on all checks, business cards, flyers, advertisements, etc. Example: 'Bob Jones Chiropractic Corp.' is acceptable whereas 'Anytown Wellness Center, Inc.' is not.

**Corporate Officers and Directors:**

These offices are dependent on the number of shareholders of the corporation. For example, if there is only one shareholder, he or she must be listed as the President and Treasurer as a minimum. When there are two shareholders, they will split the four offices as per Corporations Code, Section 13403. Vice President and Secretary need not be licensed; however they may not be shareholders. The shares must total 100%.

**Shareholders:**

All shareholders of a chiropractic corporation must be licensed chiropractors according to Title 16, California Code of Regulations section 367.9(a) stating "The shares of a chiropractic corporation may be issued only to a licensed person..."

**Employees:**

Please list all licensees who will render professional services, even if they are already listed as Corporate Officers or Shareholders.